

# ÅRSREDOVISNING FÖR

## HeidelbergCement Miljö AB

556513-6255

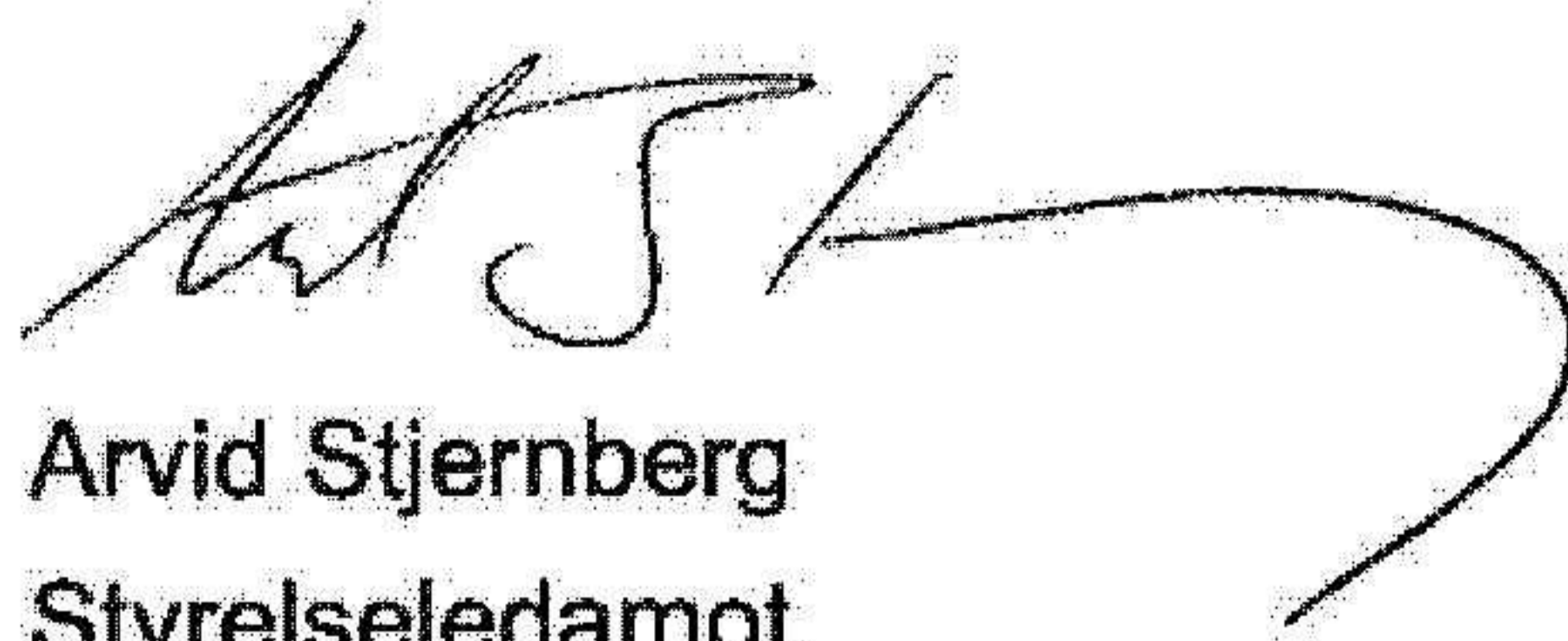
### RÄKENSKAPSÅR

2021-01-01 -- 2021-12-31

*Undertecknad ledamot av styrelsen intygar härmed att med denna avskrift liktydande resultat- och balansräkningar blivit på ordinarie årsstämma den 7 juni 2022 fastställd.*

*Stämman beslöt att disponera vinstmedlen i enlighet med styrelsens och verkställande direktörens förslag.*

*Jag intygar också att innehållet i årsredovisningen och revisionsberättelsen stämmer överens med originalen.*



Arvid Stjernberg  
Styrelseledamot

2022071836723

# Årsredovisning

för

## HeidelbergCement Miljö AB

556513-6255

Räkenskapsåret

2021

### Innehållsförteckning

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Kopian överstämmeelse  
med originalet intygas:



Kerstin Nes  
HeidelbergCement Sweden AB  
Tel 0708233910

HeidelbergCement Miljö AB  
Org.nr 556513-6255

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Styrelsen och verkställande direktören för HeidelbergCement Miljö AB får härmed avge årsredovisning för räkenskapsåret 2021.

## Förvaltningsberättelse

### Information om verksamheten

HeidelbergCement Miljö AB har som affärsidé att förmedla restprodukter och annat avfall som uppkommer inom olika verksamhetsområden. Produkterna bearbetas och kvalitetssäkras för att sedan användas som bränsle samt råmaterial vid cementtillverkning.

Verksamheten bedrivs i Sverige.

Företaget har sitt säte i Örebro län, Örebro Kommun.

### Väsentliga händelser under räkenskapsåret

Inga väsentliga händelser har inträffat under räkenskapsåret.

### Ägarförhållanden

Bolaget ingår i HeidelbergCement Sweden-koncernen och är dotterbolag till HeidelbergCement Sweden AB. org.nr 556000-6057, med säte i Stockholm som ingår i Heidelberger Zement AG-koncernen, orgnr HRB 82, med säte i Heidelberg, Tyskland.

<b>Flerårsöversikt (Tkr)</b>	<b>2021</b>	<b>2020</b>	<b>2019</b>	<b>2018</b>
Nettoomsättning	76 477	88 891	71 219	90 584
Resultat efter avskrivningar	27 690	2 402	1 513	1 174
Resultat efter finansiella poster	27 471	2 171	1 267	903
Eget kapital	18 188	17 913	17 893	17 881
Obeskattade reserver	9 557	6 947	30	158
Balansomslutning	68 288	45 341	34 297	36 493
Avkastning på totalt kap. (%)	39,4	5,3	4,4	3,2
Soliditet (%)	36,7	51,7	52,2	49,3
Medelantal anställda	4	4	4	4
Inleverans till fabrik. Tot mängd AF (ton)	236 831	235 356	221 630	239 740
Total mängd energi AF (GJ/ton)	5 652 310	5 393 602	4 965 264	5 667 131
Andel biomassa (%/ton)	25	22	25	23

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**Förändring av eget kapital**

	Aktie- kapital	Reserv- fond	Balanserat resultat	Årets resultat	Totalt
Belopp vid årets ingång	100 000	20 000	17 773 351	20 141	17 913 492
Disposition enligt beslut av årets årsstämma:			20 141	-20 141	0
Årets resultat				274 927	274 927
<b>Belopp vid årets utgång</b>	<b>100 000</b>	<b>20 000</b>	<b>17 793 492</b>	<b>274 927</b>	<b>18 188 419</b>

**Förslag till vinstdisposition**

Styrelsen föreslår att till förfogande stående vinstmedel (kronor):

balanserad vinst	17 793 492
årets vinst	274 927
	<b>18 068 419</b>

disponeras så att i ny räkning överföres	18 068 419
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Företagets resultat och ställning i övrigt framgår av efterföljande resultat- och balansräkning med tilläggsupplysningar.

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**Resultaträkning**

Tkr

	Not	2021-01-01 -2021-12-31	2020-01-01 -2020-12-31
Nettoomsättning	1	76 477	88 891
Övriga rörelseintäkter		25 772	0
		<b>102 249</b>	<b>88 891</b>
<b>Rörelsens kostnader</b>			
Råvaror och förnödenheter		-30 014	-38 960
Övriga externa kostnader	2	-38 026	-42 917
Personalkostnader	3	-4 169	-4 374
Avskrivningar och nedskrivningar av materiella och immateriella anläggningstillgångar		-2 350	-238
		<b>-74 559</b>	<b>-86 489</b>
<b>Rörelseresultat</b>	4	<b>27 690</b>	<b>2 402</b>
<b>Resultat från finansiella poster</b>			
Övriga ränteintäkter och liknande resultatposter	5	2	1
Räntekostnader och liknande resultatposter	6	-221	-232
		<b>-219</b>	<b>-231</b>
<b>Resultat efter finansiella poster</b>		<b>27 471</b>	<b>2 171</b>
Bokslutsdispositioner	7	-27 110	-2 117
<b>Resultat före skatt</b>		<b>361</b>	<b>54</b>
Skatt på årets resultat	8	-86	-34
<b>Årets resultat</b>		<b>275</b>	<b>20</b>

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**Balansräkning**

Tkr

Not

2021-12-31

2020-12-31

**TILLGÅNGAR****Anläggningstillgångar****Materiella anläggningstillgångar**

Maskiner och andra tekniska anläggningar

9

20 607

22 948

Inventarier, verktyg och installationer

10

1 008

0

Pågående nyanläggningar och förskott avseende materiella anläggningstillgångar

11

0

0

**21 615****22 948****Finansiella anläggningstillgångar**

Fordringar hos koncernföretag

12

0

4 800

0

4 800

**Summa anläggningstillgångar****21 615****27 748****Omsättningstillgångar****Varulager m m**

13

Råvaror och förnödenheter

0

267

0

267

**Kortfristiga fordringar**

Kundfordringar

6 989

4 298

Fordringar hos koncernföretag

33 484

4 681

Aktuella skattefordringar

64

116

Övriga fordringar

590

549

Förutbetalda kostnader och upplupna intäkter

7 511

274

**48 638****9 918****Summa omsättningstillgångar****48 638****10 185****SUMMA TILLGÅNGAR****70 253****37 933**

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**Balansräkning**

Tkr

Not

2021-12-31

2020-12-31

**EGET KAPITAL OCH SKULDER****Eget kapital**

14, 15

**Bundet eget kapital**

Aktiekapital

100

100

Reservfond

20

20

120

120

**Fritt eget kapital**

Balanserad vinst eller förlust

17 793

17 773

Årets resultat

275

20

18 068

17 793

**Summa eget kapital**

18 188

17 913

**Obeskattade reserver**

16

9 557

6 947

**Avsättningar**

17

Avsatt för pensioner och likande förpliktelser enligt tryggandelagen

4 646

4 746

**Summa avsättningar**

4 646

4 746

**Kortfristiga skulder**

Leverantörsskulder

6 580

9 508

Skulder till koncernföretag

26 310

-5 703

Övriga skulder

49

708

Upplupna kostnader och förutbetalda intäkter

18

4 923

3 814

**Summa kortfristiga skulder**

37 862

8 327

**SUMMA EGET KAPITAL OCH SKULDER**

70 253

37 933

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## Noter

Tkr

### Redovisnings- och värderingsprinciper

#### Allmänna upplysningar

Årsredovisningen är upprättad i enlighet med årsredovisningslagen och BFNAR 2012:1 Årsredovisning och koncernredovisning (K3). Företaget tillämpar årsredovisningslagen (1995:1554).

Fordringar har upptagits till de belopp varmed de beräknas inflyta.

Övriga tillgångar och skulder har upptagits till anskaffningsvärden där inget annat anges.

Fordringar och skulder i utländsk valuta har värderats till balansdagens kurs. Kursvinster och kursförluster på rörelsefordringar och rörelseskulder redovisas i rörelseresultatet medan kursvinster och kursförluster på finansiella fordringar och skulder redovisas som finansiella poster.

För säkring av tillgång eller skuld mot valutakursrisk används valutaterminer.

Redovisningsprinciperna är oförändrade jämfört med föregående år.

#### Intäktsredovisning

Intäkter har tagits upp till verkligt värde av vad som erhållits eller kommer att erhållas och redovisas i den omfattning det är sannolikt att de ekonomiska fördelarna kommer att tillgodogöras bolaget och intäkterna kan beräknas på ett tillförlitligt sätt.

#### Anläggningstillgångar

Immateriella och materiella anläggningstillgångar redovisas till anskaffningsvärde minskat med ackumulerade avskrivningar enligt plan och eventuella nedskrivningar.

Avskrivning sker linjärt över den förväntade nyttjandeperioden med hänsyn till väsentligt restvärde. Följande avskrivningsprocent tillämpas:

Maskiner och andra tekniska anläggningar.	10 år
Inventarier och Fabrikstillbehör	5 år

#### Leasingavtal

Företaget redovisar samtliga leasingavtal, såväl finansiella som operationella, som leasingavtal. Operationella leasingavtal redovisas som en kostnad linjärt över leasingperioden. Leasingavgifterna anges till nominellt värde.

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### Koncernförhållanden

Närmast överordnade moderföretag som upprättar koncernredovisning i vilket företaget ingår är Heidelberg Zement AG (org.nr HRB 82) med säte i Heidelberg, Tyskland. Tillika moderföretaget för hela koncernen. Deras årsredovisning finns att hämta på hemsidan, [www.heidelbergcement.com](http://www.heidelbergcement.com).

### Nyckeltalsdefinitioner

Nettoomsättning

Rörelsens huvudintäkter, fakturerade kostnader, sidointäkter samt intäktskorrigeringar.

Resultat efter avskrivningar

Resultat efter avskrivningar men före finansiella intäkter och kostnader.

Resultat efter finansiella poster

Resultat efter finansiella intäkter och kostnader men före bokslutsdispositioner och skatter.

Eget kapital

Företagets nettotillgångar, dvs skillnaden mellan tillgångar och skulder.

Balansomslutning

Företagets samlade tillgångar.

Avkastning på totalt kap. (%)

Rörelseresultat plus finansiella intäkter i procent av balansomslutningen.

Soliditet (%)

Justerat eget kapital (eget kapital och obeskattade reserver med avdrag för uppskjuten skatt) i procent av balansomslutning.

Upprättandet av bokslut och tillämpning av redovisningsprinciper, baseras ofta på ledningens bedömningar, uppskattningar och antaganden som anses vara rimliga vid den tidpunkt då bedömningen görs. Uppskattningar och bedömningar är baserade på historiska erfarenheter och ett antal andra faktorer, som under rådande omständigheter anses vara rimliga. Resultatet av dessa används för att bedöma de redovisade värdena på tillgångar och skulder, som inte annars framgår tydligt från andra källor. Det verkliga utfallet kan avvika från dessa uppskattningar och bedömningar. Uppskattningar och antaganden ses över regelbundet.

Inga väsentliga källor till osäkerhet i uppskattningar och antaganden på balansdagen bedöms kunna innebära en betydande risk för en väsentlig justering av redovisade värden för tillgångar och skulder under nästa räkenskapsår.

### Not i Nettoomsättningens förändring

	2021	2020
<b>Nettoomsättningen per geografisk marknad</b>		
Sverige	65 494	79 561
Norge	4 958	4 126
Tyskland	493	368
Irland	644	1 051
Storbritannien	4 887	3 785
	<b>76 477</b>	<b>88 891</b>

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**Not 2 Leasingavtal**

Årets leasingkostnader avseende leasingavtal, uppgår till 712 tsek.

Framtida leasingavgifter, för icke uppsägningsbara leasingavtal, förfaller till betalning enligt följande:

	2021	2020
Inom ett år	130	494
Senare än ett år men inom fem år	99	1 010
	<b>228</b>	<b>1 504</b>

**Not 3 Anställda och personalkostnader**

	2021	2020
<b>Medelantalet anställda</b>		
Övriga anställda	4	4
	<b>4</b>	<b>4</b>
<b>Löner och andra ersättningar</b>		
Övriga anställda	2 769	2 726
	<b>2 769</b>	<b>2 726</b>
<b>Sociala kostnader</b>		
Pensionskostnader för övriga anställda	401	665
Övriga sociala avgifter enligt lag och avtal	927	862
	<b>1 328</b>	<b>1 528</b>
<b>Totala löner, ersättningar, sociala kostnader och pensionskostnader</b>	<b>4 097</b>	<b>4 254</b>

Verkställande Direktören avlönas från HC Norway

**Not 4 Inköp och försäljning mellan koncernföretag**

	2021	2020
Andel av årets totala inköp som skett från andra företag i koncernen	4,50 %	2,06 %
Andel av årets totala försäljningar som skett till andra företag i koncernen	41,30 %	65,37 %

**Not 5 Övriga ränteintäkter och liknande resultatposter**

	2021	2020
Övriga ränteintäkter	2	1
	<b>2</b>	<b>1</b>

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**Not 6 Räntekostnader och liknande resultatposter**

	2021	2020
Räntekostnader till PRI	-188	-192
Övriga räntekostnader	-33	-40
	<b>-221</b>	<b>-232</b>

**Not 7 Bokslutsdispositioner**

	2021	2020
Avskrivningar över plan - maskiner	-2 610	-6 917
Lämnade koncernbidrag	-24 500	0
Erhållna koncernbidrag	0	4 800
	<b>-27 110</b>	<b>-2 117</b>

**Not 8 Aktuell och uppskjuten skatt**

	2021	2020
<b>Skatt på årets resultat</b>		
Aktuell skatt	-86	-34
<b>Totalt redovisad skatt</b>	<b>-86</b>	<b>-34</b>

**Avstämning av effektiv skatt**

	2021		2020	
	Procent	Belopp	Procent	Belopp
Redovisat resultat före skatt		361		54
Skatt enligt gällande skattesats	20,60	-74	21,40	-12
Ej avdragsgilla kostnader		60		-21
Övrigt		0		-2
<b>Redovisad effektiv skatt</b>	<b>3,98</b>	<b>-14</b>	<b>62,70</b>	<b>-34</b>

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**Not 9 Maskiner och andra tekniska anläggningar**

	2021-12-31	2020-12-31
Ingående anskaffningsvärde	50 793	27 682
Inköp	0	11 824
Omklassificeringar	0	11 287
<b>Utgående ackumulerade anskaffningsvärden</b>	<b>50 793</b>	<b>50 793</b>
Ingående avskrivningar	-27 844	-27 607
Årets avskrivningar	-2 341	-238
<b>Utgående ackumulerade avskrivningar</b>	<b>-30 186</b>	<b>-27 844</b>
<b>Utgående redovisat värde</b>	<b>20 607</b>	<b>22 948</b>

**Not 10 Inventarier, verktyg och installationer**

	2021-12-31	2020-12-31
Ingående anskaffningsvärden	0	0
Inköp	1 016	
<b>Utgående ackumulerade anskaffningsvärden</b>	<b>1 016</b>	<b>0</b>
Ingående avskrivningar	0	0
Årets avskrivningar	-8	
<b>Utgående ackumulerade avskrivningar</b>	<b>-8</b>	<b>0</b>
<b>Utgående redovisat värde</b>	<b>1 008</b>	<b>0</b>

**Not 11 Pågående nyanläggningar och förskott avseende materiella anläggningar**

	2021-12-31	2020-12-31
Ingående balans	0	11 287
Årets anskaffningar	0	
Omklassificeringar	0	-11 287
	<b>0</b>	<b>0</b>

**Not 12 Fordringar hos koncernföretag**

	2021-12-31	2020-12-31
Ingående balans	4 800	
Tillkommande fordringar		4 800
Utbetald Koncernbidrag	-4 800	
<b>Utgående balans</b>	<b>0</b>	<b>4 800</b>
<b>Utgående redovisat värde</b>	<b>0</b>	<b>4 800</b>

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**Not 13 Varulager**

	2021-12-31	2020-12-31
Reservdelar	0	267
	0	267

**Not 14 Antal aktier och kvotvärde**

Namn	Antal aktier	Kvotvärde
Antal A-Aktier	1 000	100
	1 000	

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**Not 15 Disposition av vinst eller förlust**

2021-12-31

**Förslag till vinstdisposition**

Styrelsen föreslår att till förfogande stående vinstmedel:

balanserad vinst	17 793
årets vinst	275
	<b>18 068</b>

disponeras så att i ny räkning överföres	18 068
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**Not 16 Obeskattade reserver**

2021-12-31

2020-12-31

Akkumulerade överavskrivningar på maskiner och inv	9 557	6 947
	<b>9 557</b>	<b>6 947</b>

**Not 17 Avsättningar**

2021-12-31

2020-12-31

**Pensioner och liknande förpliktelser**

Belopp vid årets ingång	4 746	4 833
Under året återförda belopp	-100	-87
	<b>4 646</b>	<b>4 746</b>

**Not 18 Upplupna kostnader och förutbetalda intäkter**

2021-12-31

2020-12-31

Upplupna löner	157	182
Upplupna semesterlöner, komp och arbetstidskonto	622	397
Upplupna sociala avgifter	120	182
Övriga upplupna kostnader och förutbetalda intäkter	4 023	2 824
	<b>4 923</b>	<b>3 584</b>

**Not 19 Eventualförpliktelser**

2021-12-31

2020-12-31

Andra ansvarsförbindelser	93	95
	<b>93</b>	<b>95</b>

**Not 20 Väsentliga händelser efter räkenskapsårets slut**

Inga väsentliga händelser har inträffat efter räkenskapsårets slut.

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Örebro den dag som framgår av vår elektroniska underskrift 07-06-2022

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Arvid Stjernberg  
Ordförande

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*Anders Jansson*  
Anders Jansson

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*Per Brevik*  
Per Brevik  
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Vår revisionsberättelse har lämnats den dag som framgår av vår elektroniska underskrift

Öhrlings PricewaterhouseCoopers AB 07-06-2022

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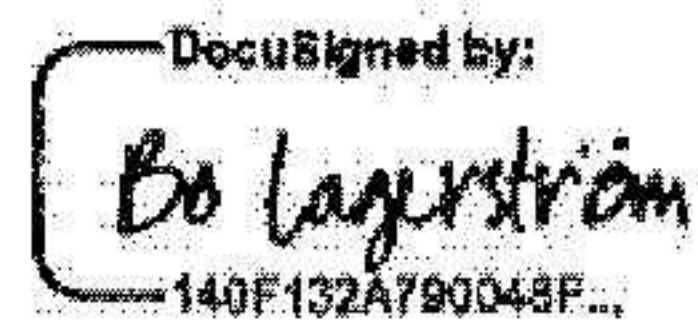
Company Name: HeidelbergCement AG

2022071836738

**Signer Events**

Bo Lagerström  
bo.lagerstroem@pwc.com  
Security Level: Email, Account Authentication (None)

**Signature**



Signature Adoption: Pre-selected Style  
Signed by link sent to bo.lagerstroem@pwc.com  
Using IP Address: 84.17.219.58

**Timestamp**

Sent: 6/7/2022 11:05:09 AM  
Resent: 6/7/2022 11:22:23 AM  
Viewed: 6/7/2022 4:51:55 PM  
Signed: 6/7/2022 4:52:03 PM

**Electronic Record and Signature Disclosure:**

Accepted: 6/7/2022 4:37:47 PM  
ID: 3b1f6656-5934-4748-9508-368a8a154aff  
Company Name: HeidelbergCement AG

**In Person Signer Events**

**Signature**

**Timestamp**

**Editor Delivery Events**

**Status**

**Timestamp**

**Agent Delivery Events**

**Status**

**Timestamp**

**Intermediary Delivery Events**

**Status**

**Timestamp**

**Certified Delivery Events**

**Status**

**Timestamp**

**Carbon Copy Events**

Magnus Sprycha  
magnus.sprycha@pwc.com

Security Level: Email, Account Authentication (None)

Electronic Record and Signature Disclosure:  
Not Offered via DocuSign

**Status**

**COPIED**

**Timestamp**

Sent: 6/7/2022 4:52:04 PM

Zhau-wei Ng

ng.zhau-wei@pwc.com

Security Level: Email, Account Authentication (None)

Electronic Record and Signature Disclosure:  
Not Offered via DocuSign

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Zakia Afrooz

zakia.afrooz@pwc.com

Security Level: Email, Account Authentication (None)

Electronic Record and Signature Disclosure:  
Not Offered via DocuSign

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**Witness Events**

**Signature**

**Timestamp**

**Notary Events**

**Signature**

**Timestamp**

**Envelope Summary Events**

**Status**

**Timestamps**

Envelope Sent

Hashed/Encrypted

6/7/2022 7:30:23 AM

Certified Delivered

Security Checked

6/7/2022 4:51:55 PM

Signing Complete

Security Checked

6/7/2022 4:52:03 PM

Completed

Security Checked

6/7/2022 4:52:05 PM

**Payment Events**

**Status**

**Timestamps**

**Electronic Record and Signature Disclosure**

2022071836739

**Enclosed you will find the Electronic Record and Signature Disclosure as well as the mandatory data protection information according to Art. 13 GDPR for the usage of DocuSign.**

## **ELECTRONIC RECORD AND SIGNATURE DISCLOSURE**

From time to time, HeidelbergCement AG or the respective HeidelbergCement entity with which you (or the party you represent) has negotiated and concluded an individual agreement ("HeidelbergCement Contracting Party") may be required by law to provide to you certain written legal documents or notices. Described below are the terms and conditions for providing to you such legal documents and notices electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure ("ERSD"), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system. For convenience, HeidelbergCement AG and the HeidelbergCement Contracting Party are referred to as we, us or the Company in this ERSD.

The DocuSign terms of use and the DocuSign privacy policy apply to the electronic signing of contracts via DocuSign. Those documents are linked in the footer of the DocuSign starting window.

### **Getting paper copies**

At any time, you may request from us a paper copy of any record we have provided or made available electronically to you. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish to receive paper copies of any such documents from our office to you, you may request delivery of such paper copies from us by following the procedure described below.

### **Withdrawing your consent to the use of DocuSign**

If you decide to receive legal documents and notices from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required legal documents and notices only in paper format. We describe below how you must inform us of your decision to receive future legal documents and notices in paper format and how to withdraw your consent to receive legal documents and notices electronically.

### **Consequences of changing your mind**

If you elect to receive required legal documents and notices only in paper format, it will slow the speed at which we can complete certain steps in transactions with you because we will need first to send the required legal documents and/or notices to you in paper format, and then wait until we receive your acknowledgment of your receipt of such legal documents and notices. Further, you will no longer be able to use the DocuSign system to receive required legal documents and notices electronically from us or to sign electronically legal documents and notices from the Company.

### **All legal documents and notices will be sent to you electronically**

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required legal documents, notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of the relationship between you and the Company. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required legal documents and notices to you by the same method and to the same address that you have given us. Thus, you can receive all legal documents and notices electronically or in paper format through the mail delivery system. If the individual agreement between you (or the party you represent) and us sets forth how legal documents and notices will be sent, the provisions in the individual agreement shall prevail.

If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the legal documents and notices electronically from the Company. Please note that the Company considers electronic legal documents and notices to have the same legal effect as paper copies, unless prohibited by local law or as set forth in an individual agreement.

### **How to contact HeidelbergCement AG or the HeidelbergCement Contracting Party**

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive legal documents and notices electronically as follows:

To contact your respective HeidelbergCement Contracting Party, use the contact provided to you in your individual agreement.

### **To advise HeidelbergCement AG or the HeidelbergCement Contracting Party of your new email address**

To let us know of a change in your email address where we should send legal documents and notices electronically to you, you must send an email message to the respective contact of the HeidelbergCement Contracting Party as provided to you in your individual agreement. In the

body of such request you must state your previous email address and your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

### **To request paper copies from HeidelbergCement AG or the HeidelbergCement Contracting Party**

To request delivery of paper copies of the legal documents and notices previously provided by us to you electronically, you must send an email message to the respective contact of HeidelbergCement AG or the HeidelbergCement Contracting Party provided to you in your individual agreement. In the body of such request you must state your email address, full name, mailing address, and telephone number.

### **To withdraw your consent with HeidelbergCement AG or the HeidelbergCement Contracting Party**

To inform us that you no longer wish to receive future legal documents and notices in electronic format, you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent;
- ii. send an e-mail with your request to your contact person at HeidelbergCement AG or the respective HeidelbergCement Contracting Party; or

In the body of your request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process.

### **Required hardware and software**

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

### **Acknowledging your access and consent to receive and sign documents electronically**

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and legal documents that we will provide to you, please confirm that you

have read this ERSD, and that (i) you are able to print on paper or electronically save this ERSD for your future reference and access or (ii) you are able to email this ERSD to an email address where you will be able to print the ERSD on paper or save it for your future reference and access. Further, if you consent to receiving legal documents and notices exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this ERSD; and
- You can print on paper this ERSD, or save or send this ERSD to a location where you can print it, for future reference and access; and
- Until or unless you notify us as described above, you consent to receive exclusively through electronic means all legal documents, notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by the Company.

## Mandatory data protection information pursuant to GDPR for the signature management tool "DocuSign"

### 1. Information about specific processing activity

Name and contact details of the controller	<p>The HeidelbergCement Group entity (hereinafter "Controller")</p> <ol style="list-style-type: none"> <li>1. for which you as an employee of Controller use the electronic signature management tool ("DocuSign") in order to conclude contracts with Suppliers of the Controller or</li> <li>2. with which your employer acting as a Supplier of Controller is concluding a contract through DocuSign</li> </ol> <p>is responsible for processing of your personal data. You can contact the respective Controller. You will find the respective contact details in your contract documents or in the contract documents with the Supplier.</p>
Contact details of the Group Data Protection Officer	<p>The Group Data Protection Officer of HeidelbergCement AG is reachable under:</p> <p>Group Data Protection Officer, Berliner Straße 6, 69120 Heidelberg, Germany, Telephone: +49 6221-481-39603 email: <a href="mailto:data.protection@heidelbergcement.com">data.protection@heidelbergcement.com</a></p>
Description of the processing activity	<p>The controllership results from the Controller's use of DocuSign as a management system for the signature processes of agreements</p>

and the controllership	<p>with the Supplier ("Project").</p> <p>The Controller may collect personal data during the signature process of the contract with the Supplier.</p> <p>In addition, the respective Controller has access to the data and use them in own responsibility to create reports from the usage of DocuSign in order to evaluate the Project (whereby these data are not personal, not even company related, but are summarized without reference to individual suppliers).</p> <p>The DocuSign process is provided by a third party processor (DocuSign). In context of provision of DocuSign (i.e. the pure IT-infrastructure) to the Controller, HeidelbergCement AG acts as a data processor to its Affiliates.</p>	
Categories of personal data subject to the processing activity	In particular the following categories may be processed:	
	<p>Data of Controller's employee</p> <ul style="list-style-type: none"> <li>• Contact details (name, email-address)</li> <li>• Signature details (envelop ID)</li> <li>• IP address of envelop sender</li> </ul>	<p>Data of Supplier's employee</p> <ul style="list-style-type: none"> <li>• Contract details (name of supplier employee, email-address)</li> <li>• Signature details (recipient ID; activity report within DocuSign)</li> <li>• IP address of envelop recipient</li> </ul>
Source of the personal data	<p>For employees of Controller: The employee is providing the data him-/herself to the Controller.</p> <p>For employees of the Supplier: The employee of the Supplier is providing the data him-/herself to the Controller.</p>	
The personal data is processed for the following purposes	<ol style="list-style-type: none"> <li>1. Contact details of Controller employee: Conclusion and signature of agreements; transparency of the ongoing signature process</li> <li>2. Data of Supplier employee: Conclusion and signature of agreements</li> <li>3. All data mentioned under point 1 and 2 are used for statistical and reporting purposes in an anonymized form.</li> </ol>	
Legal basis for the data processing of the purposes mentioned under 1 and 2 above	<p>Legal basis for the data processing of Supplier's employee data is Art. 6 (1) sent. 1 (a) GDPR for signing agreements electronically with the Supplier as well as Art. 6 (1) sent. 1 point (b) GDPR for the performance of an agreement with the Supplier or in order to take steps at Supplier's request prior to entering into an agreement. Moreover, Suppliers' employee data may be processed if and to the</p>	

	<p>extent necessary to comply with legal obligations. The legal basis for this processing is Art. 6 (1) sent. 1 point (b) GDPR. Another legal basis for the processing of Suppliers' employee data may be Art. 6 (1) sent. 1 point (f) GDPR if and to the extent it is necessary in the context with claims or legal disputes with the Supplier. Legal basis for the data processing of Controller's employees data is Art. 6 (1) sent. 1 point (b) GDPR for the performance of the employment contract with the employer. Besides that, with regard to Art. 6 (1) sent. 1 point (f) GDPR it is the Controllers' interest to analyze the cases for statistical purposes and to report about electronic signature processes in a pseudonymized form, so that business operations and processes can be optimized and work more efficient. The Controller does not use Supplier's data beyond this purpose.</p>
<p>Recipient or categories of recipients of the personal data</p>	<ul style="list-style-type: none"> <li>• Controller</li> <li>• Processors (e.g. DocuSign and HCAG)</li> <li>• External service providers (e.g. SAP Ariba)</li> <li>• Whenever applicable: external lawyers, authorities (e.g. police, state attorney, court) or administrative bodies or supervisory authorities (e.g. data protection authority, cartel office, Federal Financial Supervisory Authority (BaFin), subprocessors of recipients</li> </ul>
<p>Necessity of the data collection</p>	<p>The Controller is introducing DocuSign to improve the signature processes with the Supplier. It is not necessary to use DocuSign. You or your employer can waive the use of it. A contract with the Controller must then be concluded in the conventional way.</p>
<p>Place of processing and transmission to third countries</p>	<p>DocuSign will process personal data on behalf of the Controller. Technically the data is processed on a platform hosted in Europe. The data will be processed within the HeidelbergCement Group and thus transferred to other controllers, i.e. HCAG may share the data with its Affiliates, so that a specific Project can be assigned to the correct Controller within the HeidelbergCement Group. Data must be, if necessary, also transmitted to (foreign) authorities, insofar as it is based on legal grounds.</p> <p>Hence, the above mentioned recipients may also be based in countries outside the European Economic Area ("third countries"). In third countries, the data protection level may possibly not be guaranteed to the same extent as in the European Economic Area. If data is transmitted to a third country, the Controller will ensure that the transmission thereof is executed only in accordance with the statutory provisions (Chapter V GDPR).</p>

Duration for which the personal data are stored	The data will be stored as long as the data is necessary for the fulfilment of the signed contracts and possible legal claims, e.g. for damages of Controller.
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## 2. Your rights as data subject

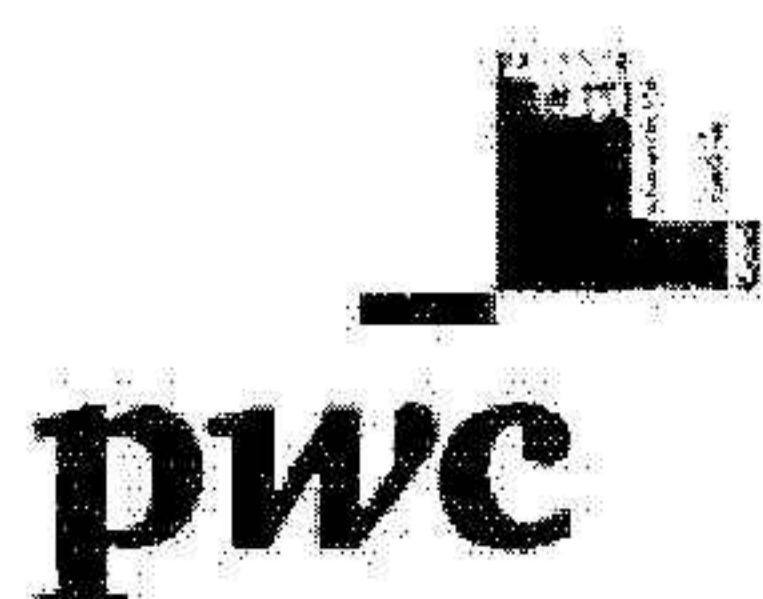
As a data subject, you may contact the Controller, in particular HeidelbergCement's Group Data Protection Officer, at any time with an informal message under the contact data mentioned above, in order to exercise your rights in accordance with GDPR. In the event you will contact HeidelbergCement Group Data Protection Officer HeidelbergCement AG will inform the respective Controller about the exertion of the rights as a data subject and provide the respective Controller with all necessary information. In case you request access according to Article 15 GDPR, the Controller will provide this information.

Your rights are as follows:

- the right to obtain information about the data processed as well as a copy of the data processed (Right of access, Art. 15 GDPR),
- the right to request rectification of inaccurate data or completion of incomplete data (Right of rectification, Art. 16 GDPR),
- the right to request erasure of personal data and in case that personal data was made public, the information to other controllers about the erasure request (Right of erasure, Art. 17 GDPR),
- the right to request restriction of processing (Right to restriction of processing, Art. 18 GDPR),
- if the conditions set out in Art. 20 GDPR are met, the right to receive personal data concerning yourself in a structured, commonly used and machine-readable format and the right to transmit those data to another controller for processing (Right to data portability, Art. 20 GDPR),
- on grounds relating to your particular situation, the right to object at any time to processing of personal data concerning yourself which is based on Art. 6 (1) sentence 1 f) GDPR, with future effect (Right to object, Art. 21 GDPR); in such case, the Controller no longer processes your personal data, unless the Controller demonstrates compelling legitimate grounds for the processing which override your interests, rights and freedoms, or for the establishment, exercise or defense of legal claims,
- the right to withdraw a consent at any time in order to prevent data processing which is based on your consent. The withdrawal of consent shall not affect the lawfulness of processing based on the consent prior to the withdrawal (Right to withdrawal, Art. 7(3) GDPR),
- the right to lodge a complaint with a supervisory authority in accordance with Art. 77 GDPR, pursuant to which you shall without prejudice to any other administrative or judicial remedy, in particular in the Member State of your habitual residence, place of work or place of the alleged infringement, lodge a complaint, if you consider that the processing of personal data relating to you infringes the GDPR.

You are also welcome to contact the Controller or HeidelbergCement Group's Data Protection Officer by phone first, as many things can be resolved by doing so quickly.

2022071836746



## Revisionsberättelse

Till bolagsstämman i HeidelbergCement Miljö AB, org.nr 556513-6255

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### Rapport om årsredovisningen

#### Uttalanden

Vi har utfört en revision av årsredovisningen för HeidelbergCement Miljö AB för år 2021.

Enligt vår uppfattning har årsredovisningen upprättats i enlighet med årsredovisningslagen och ger en i alla väsentliga avseenden rättvisande bild av HeidelbergCement Miljö ABs finansiella ställning per den 31 december 2021 och av dess finansiella resultat för året enligt årsredovisningslagen. Förvaltningsberättelsen är förenlig med årsredovisningens övriga delar.

Vi tillstyrker därför att bolagsstämman fastställer resultaträkningen och balansräkningen för HeidelbergCement Miljö AB.

#### Grund för uttalanden

Vi har utfört revisionen enligt International Standards on Auditing (ISA) och god revisionssed i Sverige. Vårt ansvar enligt dessa standarder beskrivs närmare i avsnittet Revisorns ansvar. Vi är oberoende i förhållande till HeidelbergCement Miljö AB enligt god revisorssed i Sverige och har i övrigt fullgjort vårt yrkesetiska ansvar enligt dessa krav.

Vi anser att de revisionsbevis vi har inhämtat är tillräckliga och ändamålsenliga som grund för våra uttalanden.

#### Styrelsens och verkställande direktörens ansvar

Det är styrelsen och verkställande direktören som har ansvaret för att årsredovisningen upprättas och att den ger en rättvisande bild enligt årsredovisningslagen. Styrelsen och verkställande direktören ansvarar även för den interna kontroll som de bedömer är nödvändig för att upprätta en årsredovisning som inte innehåller några väsentliga felaktigheter, vare sig dessa beror på oegentligheter eller misstag.

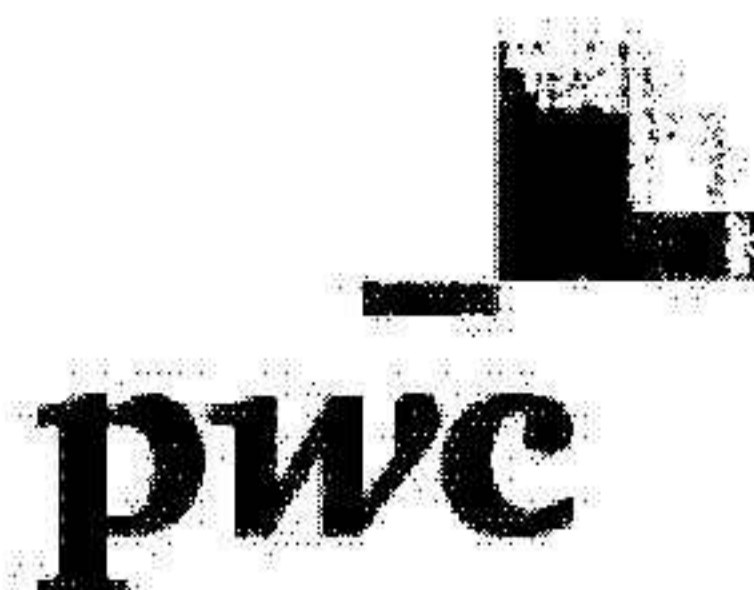
Vid upprättandet av årsredovisningen ansvarar styrelsen och verkställande direktören för bedömningen av bolagets förmåga att fortsätta verksamheten. De upplyser, när så är tillämpligt, om förhållanden som kan påverka förmågan att fortsätta verksamheten och att använda antagandet om fortsatt drift. Antagandet om fortsatt drift tillämpas dock inte om styrelsen och verkställande direktören avser att likvidera bolaget, upphöra med verksamheten eller inte har något realistiskt alternativ till att göra något av detta.

#### Revisorns ansvar

Våra mål är att uppnå en rimlig grad av säkerhet om huruvida årsredovisningen som helhet inte innehåller några väsentliga felaktigheter, vare sig dessa beror på oegentligheter eller misstag, och att lämna en revisionsberättelse som innehåller våra uttalanden. Rimlig säkerhet är en hög grad av säkerhet, men är ingen garanti för att en revision som utförs enligt ISA och god revisionssed i Sverige alltid kommer att upptäcka en väsentlig felaktighet om en sådan finns. Felaktigheter kan uppstå på grund av oegentligheter eller misstag och anses vara väsentliga om de enskilt eller tillsammans rimligen kan förväntas påverka de ekonomiska beslut som användare fattar med grund i årsredovisningen.

En ytterligare beskrivning av vårt ansvar för revisionen av årsredovisningen finns på Revisorsinspektionens webbplats: [www.revisorsinspektionen.se/revisornsansvar](http://www.revisorsinspektionen.se/revisornsansvar). Denna beskrivning är en del av revisionsberättelsen.

2022071836747



## Rapport om andra krav enligt lagar och andra författningar

### Uttalanden

Utöver vår revision av årsredovisningen har vi även utfört en revision av styrelsens och verkställande direktörens förvaltning för HeidelbergCement Miljö AB för år 2021 samt av förslaget till dispositioner beträffande bolagets vinst eller förlust.

Vi tillstyrker att bolagsstämman disponerar vinsten enligt förslaget i förvaltningsberättelsen och beviljar styrelsens ledamöter och verkställande direktören ansvarsfrihet för räkenskapsåret.

### Grund för uttalanden

Vi har utfört revisionen enligt god revisionsred i Sverige. Vårt ansvar enligt denna beskrivs närmare i avsnittet Revisorns ansvar. Vi är oberoende i förhållande till HeidelbergCement Miljö AB enligt god revisorsred i Sverige och har i övrigt fullgjort vårt yrkesetiska ansvar enligt dessa krav.

Vi anser att de revisionsbevis vi har inhämtat är tillräckliga och ändamålsenliga som grund för våra uttalanden.

### Styrelsens och verkställande direktörens ansvar

Det är styrelsen som har ansvaret för förslaget till dispositioner beträffande bolagets vinst eller förlust. Vid förslag till utdelning innefattar detta bland annat en bedömning av om utdelningen är försvarlig med hänsyn till de krav som bolagets verksamhetsart, omfattning och risker ställer på storleken av bolagets egna kapital, konsolideringsbehov, likviditet och ställning i övrigt.

Styrelsen ansvarar för bolagets organisation och förvaltningen av bolagets angelägenheter. Detta innefattar bland annat att fortlöpande bedöma bolagets ekonomiska situation, och att tillse att bolagets organisation är utformad så att bokföringen, medelsförvaltningen och bolagets ekonomiska angelägenheter i övrigt kontrolleras på ett betryggande sätt. Den verkställande direktören ska sköta den löpande förvaltningen enligt styrelsens riktlinjer och anvisningar och bland annat vidta de åtgärder som är nödvändiga för att bolagets bokföring ska fullgöras i överensstämmelse med lag och för att medelsförvaltningen ska skötas på ett betryggande sätt.

### Revisorns ansvar

Vårt mål beträffande revisionen av förvaltningen, och därmed vårt uttalande om ansvarsfrihet, är att inhämta revisionsbevis för att med en rimlig grad av säkerhet kunna bedöma om någon styrelseledamot eller verkställande direktören i något väsentligt avseende:

- företagit någon åtgärd eller gjort sig skyldig till någon försummelse som kan föranleda ersättningsskyldighet mot bolaget
- på något annat sätt handlat i strid med aktiebolagslagen, årsredovisningslagen eller bolagsordningen.

Vårt mål beträffande revisionen av förslaget till dispositioner av bolagets vinst eller förlust, och därmed vårt uttalande om detta, är att med rimlig grad av säkerhet bedöma om förslaget är förenligt med aktiebolagslagen.

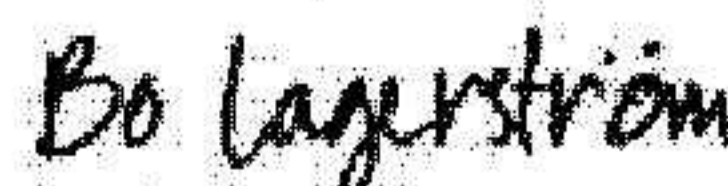
Rimlig säkerhet är en hög grad av säkerhet, men ingen garanti för att en revision som utförs enligt god revisionsred i Sverige alltid kommer att upptäcka åtgärder eller försummelser som kan föranleda ersättningsskyldighet mot bolaget, eller att ett förslag till dispositioner av bolagets vinst eller förlust inte är förenligt med aktiebolagslagen.

En ytterligare beskrivning av vårt ansvar för revisionen av förvaltningen finns på Revisorsinspektionens webbplats: [www.revisorsinspektionen.se/revisornsansvar](http://www.revisorsinspektionen.se/revisornsansvar). Denna beskrivning är en del av revisionsberättelsen.

Stockholm den dag som framgår av vår elektroniska underskrift

07-06-2022

Öhrlings PricewaterhouseCoopers AB

DocuSigned by:  
  
 140F132A79D048F...  
 Bo Lagerström  
 Auktoriserad revisor

Certificate Of Completion

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Envelopeld Stamping: Enabled

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Kerstin.nes@heidelbergcement.com

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Record Tracking

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Signer Events

Bo Lagerström

bo.lagerstroem@pwc.com

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Signature

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Zakia Afrooz

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Security Level: Email, Account Authentication (None)

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Sent: 6/7/2022 4:52:44 PM

<b>Carbon Copy Events</b>	<b>Status</b>	<b>Timestamp</b>
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Electronic Record and Signature Disclosure:  
Not Offered Via DocuSign

<b>Witness Events</b>	<b>Signature</b>	<b>Timestamp</b>
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<b>Notary Events</b>	<b>Signature</b>	<b>Timestamp</b>
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<b>Envelope Summary Events</b>	<b>Status</b>	<b>Timestamps</b>
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Envelope Sent	Hashed/Encrypted	6/7/2022 8:30:33 AM
Certified Delivered	Security Checked	6/7/2022 12:14:04 PM
Signing Complete	Security Checked	6/7/2022 4:52:42 PM
Completed	Security Checked	6/7/2022 4:52:44 PM

<b>Payment Events</b>	<b>Status</b>	<b>Timestamps</b>
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Electronic Record and Signature Disclosure

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**Enclosed you will find the Electronic Record and Signature Disclosure as well as the mandatory data protection information according to Art. 13 GDPR for the usage of DocuSign.**

## **ELECTRONIC RECORD AND SIGNATURE DISCLOSURE**

From time to time, HeidelbergCement AG or the respective HeidelbergCement entity with which you (or the party you represent) has negotiated and concluded an individual agreement ("HeidelbergCement Contracting Party") may be required by law to provide to you certain written legal documents or notices. Described below are the terms and conditions for providing to you such legal documents and notices electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure ("ERSD"), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system. For convenience, HeidelbergCement AG and the HeidelbergCement Contracting Party are referred to as we, us or the Company in this ERSD.

The DocuSign terms of use and the DocuSign privacy policy apply to the electronic signing of contracts via DocuSign. Those documents are linked in the footer of the DocuSign starting window.

### **Getting paper copies**

At any time, you may request from us a paper copy of any record we have provided or made available electronically to you. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish to receive paper copies of any such documents from our office to you, you may request delivery of such paper copies from us by following the procedure described below.

### **Withdrawing your consent to the use of DocuSign**

If you decide to receive legal documents and notices from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required legal documents and notices only in paper format. We describe below how you must inform us of your decision to receive future legal documents and notices in paper format and how to withdraw your consent to receive legal documents and notices electronically.

### **Consequences of changing your mind**

If you elect to receive required legal documents and notices only in paper format, it will slow the speed at which we can complete certain steps in transactions with you because we will need first to send the required legal documents and/or notices to you in paper format, and then wait until we receive your acknowledgment of your receipt of such legal documents and notices. Further, you will no longer be able to use the DocuSign system to receive required legal documents and notices electronically from us or to sign electronically legal documents and notices from the Company.

### **All legal documents and notices will be sent to you electronically**

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required legal documents, notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of the relationship between you and the Company. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required legal documents and notices to you by the same method and to the same address that you have given us. Thus, you can receive all legal documents and notices electronically or in paper format through the mail delivery system. If the individual agreement between you (or the party you represent) and us sets forth how legal documents and notices will be sent, the provisions in the individual agreement shall prevail.

If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the legal documents and notices electronically from the Company. Please note that the Company considers electronic legal documents and notices to have the same legal effect as paper copies, unless prohibited by local law or as set forth in an individual agreement.

### **How to contact HeidelbergCement AG or the HeidelbergCement Contracting Party**

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive legal documents and notices electronically as follows:

To contact your respective HeidelbergCement Contracting Party, use the contact provided to you in your individual agreement.

### **To advise HeidelbergCement AG or the HeidelbergCement Contracting Party of your new email address**

To let us know of a change in your email address where we should send legal documents and notices electronically to you, you must send an email message to the respective contact of the HeidelbergCement Contracting Party as provided to you in your individual agreement. In the

body of such request you must state your previous email address and your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

### **To request paper copies from HeidelbergCement AG or the HeidelbergCement Contracting Party**

To request delivery of paper copies of the legal documents and notices previously provided by us to you electronically, you must send an email message to the respective contact of HeidelbergCement AG or the HeidelbergCement Contracting Party provided to you in your individual agreement. In the body of such request you must state your email address, full name, mailing address, and telephone number.

### **To withdraw your consent with HeidelbergCement AG or the HeidelbergCement Contracting Party**

To inform us that you no longer wish to receive future legal documents and notices in electronic format, you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent;
- ii. send an e-mail with your request to your contact person at HeidelbergCement AG or the respective HeidelbergCement Contracting Party; or

In the body of your request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process.

### **Required hardware and software**

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

### **Acknowledging your access and consent to receive and sign documents electronically**

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and legal documents that we will provide to you, please confirm that you

have read this ERSD, and that (i) you are able to print on paper or electronically save this ERSD for your future reference and access or (ii) you are able to email this ERSD to an email address where you will be able to print the ERSD on paper or save it for your future reference and access. Further, if you consent to receiving legal documents and notices exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this ERSD; and
- You can print on paper this ERSD, or save or send this ERSD to a location where you can print it, for future reference and access; and
- Until or unless you notify us as described above, you consent to receive exclusively through electronic means all legal documents, notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by the Company.

## Mandatory data protection information pursuant to GDPR for the signature management tool "DocuSign"

### 1. Information about specific processing activity

Name and contact details of the controller	<p>The HeidelbergCement Group entity (hereinafter "Controller")</p> <ol style="list-style-type: none"> <li>1. for which you as an employee of Controller use the electronic signature management tool ("DocuSign") in order to conclude contracts with Suppliers of the Controller or</li> <li>2. with which your employer acting as a Supplier of Controller is concluding a contract through DocuSign</li> </ol> <p>is responsible for processing of your personal data. You can contact the respective Controller. You will find the respective contact details in your contract documents or in the contract documents with the Supplier.</p>
Contact details of the Group Data Protection Officer	<p>The Group Data Protection Officer of HeidelbergCement AG is reachable under:</p> <p>Group Data Protection Officer, Berliner Straße 6, 69120 Heidelberg, Germany, Telephone: +49 6221-481-39603 email: <a href="mailto:data.protection@heidelbergcement.com">data.protection@heidelbergcement.com</a></p>
Description of the processing activity	<p>The controllership results from the Controller's use of DocuSign as a management system for the signature processes of agreements</p>

and the controllership	<p>with the Supplier ("Project").</p> <p>The Controller may collect personal data during the signature process of the contract with the Supplier.</p> <p>In addition, the respective Controller has access to the data and use them in own responsibility to create reports from the usage of DocuSign in order to evaluate the Project (whereby these data are not personal, not even company related, but are summarized without reference to individual suppliers).</p> <p>The DocuSign process is provided by a third party processor (DocuSign). In context of provision of DocuSign (i.e. the pure IT-infrastructure) to the Controller, HeidelbergCement AG acts as a data processor to its Affiliates.</p>	
Categories of personal data subject to the processing activity	In particular the following categories may be processed:	
	<p>Data of Controller's employee</p> <ul style="list-style-type: none"> <li>• Contact details (name, email-address)</li> <li>• Signature details (envelop ID)</li> <li>• IP address of envelop sender</li> </ul>	<p>Data of Supplier's employee</p> <ul style="list-style-type: none"> <li>• Contract details (name of supplier employee, email-address)</li> <li>• Signature details (recipient ID; activity report within DocuSign)</li> <li>• IP address of envelop recipient</li> </ul>
Source of the personal data	<p>For employees of Controller: The employee is providing the data him-/herself to the Controller.</p> <p>For employees of the Supplier: The employee of the Supplier is providing the data him-/herself to the Controller.</p>	
The personal data is processed for the following purposes	<ol style="list-style-type: none"> <li>1. Contact details of Controller employee: Conclusion and signature of agreements; transparency of the ongoing signature process</li> <li>2. Data of Supplier employee: Conclusion and signature of agreements</li> <li>3. All data mentioned under point 1 and 2 are used for statistical and reporting purposes in an anonymized form.</li> </ol>	
Legal basis for the data processing of the purposes mentioned under 1 and 2 above	<p>Legal basis for the data processing of Supplier's employee data is Art. 6 (1) sent. 1 (a) GDPR for signing agreements electronically with the Supplier as well as Art. 6 (1) sent. 1 point (b) GDPR for the performance of an agreement with the Supplier or in order to take steps at Supplier's request prior to entering into an agreement. Moreover, Suppliers' employee data may be processed if and to the</p>	

	<p>extent necessary to comply with legal obligations. The legal basis for this processing is Art. 6 (1) sent. 1 point (b) GDPR. Another legal basis for the processing of Suppliers' employee data may be Art. 6 (1) sent. 1 point (f) GDPR if and to the extent it is necessary in the context with claims or legal disputes with the Supplier.</p> <p>Legal basis for the data processing of Controller's employees data is Art. 6 (1) sent. 1 point (b) GDPR for the performance of the employment contract with the employer.</p> <p>Besides that, with regard to Art. 6 (1) sent. 1 point (f) GDPR it is the Controllers' interest to analyze the cases for statistical purposes and to report about electronic signature processes in a pseudonymized form, so that business operations and processes can be optimized and work more efficient.</p> <p>The Controller does not use Supplier's data beyond this purpose.</p>
<p><b>Recipient or categories of recipients of the personal data</b></p>	<ul style="list-style-type: none"> <li>• Controller</li> <li>• Processors (e.g. DocuSign and HCAG)</li> <li>• External service providers (e.g. SAP Ariba)</li> <li>• Whenever applicable: external lawyers, authorities (e.g. police, state attorney, court) or administrative bodies or supervisory authorities (e.g. data protection authority, cartel office, Federal Financial Supervisory Authority (BaFin), subprocessors of recipients</li> </ul>
<p><b>Necessity of the data collection</b></p>	<p>The Controller is introducing DocuSign to improve the signature processes with the Supplier. It is not necessary to use DocuSign. You or your employer can waive the use of it. A contract with the Controller must then be concluded in the conventional way.</p>
<p><b>Place of processing and transmission to third countries</b></p>	<p>DocuSign will process personal data on behalf of the Controller. Technically the data is processed on a platform hosted in Europe.</p> <p>The data will be processed within the HeidelbergCement Group and thus transferred to other controllers, i.e. HCAG may share the data with its Affiliates, so that a specific Project can be assigned to the correct Controller within the HeidelbergCement Group.</p> <p>Data must be, if necessary, also transmitted to (foreign) authorities, insofar as it is based on legal grounds.</p> <p>Hence, the above mentioned recipients may also be based in countries outside the European Economic Area ("third countries"). In third countries, the data protection level may possibly not be guaranteed to the same extent as in the European Economic Area. If data is transmitted to a third country, the Controller will ensure that the transmission thereof is executed only in accordance with the statutory provisions (Chapter V GDPR).</p>

Duration for which the personal data are stored	The data will be stored as long as the data is necessary for the fulfilment of the signed contracts and possible legal claims, e.g. for damages of Controller.
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## 2. Your rights as data subject

As a data subject, you may contact the Controller, in particular HeidelbergCement's Group Data Protection Officer, at any time with an informal message under the contact data mentioned above, in order to exercise your rights in accordance with GDPR. In the event you will contact HeidelbergCement Group Data Protection Officer HeidelbergCement AG will inform the respective Controller about the exertion of the rights as a data subject and provide the respective Controller with all necessary information. In case you request access according to Article 15 GDPR, the Controller will provide this information.

Your rights are as follows:

- the right to obtain information about the data processed as well as a copy of the data processed (Right of access, Art. 15 GDPR),
- the right to request rectification of inaccurate data or completion of incomplete data (Right of rectification, Art. 16 GDPR),
- the right to request erasure of personal data and in case that personal data was made public, the information to other controllers about the erasure request (Right of erasure, Art. 17 GDPR),
- the right to request restriction of processing (Right to restriction of processing, Art. 18 GDPR),
- if the conditions set out in Art. 20 GDPR are met, the right to receive personal data concerning yourself in a structured, commonly used and machine-readable format and the right to transmit those data to another controller for processing (Right to data portability, Art. 20 GDPR),
- on grounds relating to your particular situation, the right to object at any time to processing of personal data concerning yourself which is based on Art. 6 (1) sentence 1 f) GDPR, with future effect (Right to object, Art. 21 GDPR); in such case, the Controller no longer processes your personal data, unless the Controller demonstrates compelling legitimate grounds for the processing which override your interests, rights and freedoms, or for the establishment, exercise or defense of legal claims,
- the right to withdraw a consent at any time in order to prevent data processing which is based on your consent. The withdrawal of consent shall not affect the lawfulness of processing based on the consent prior to the withdrawal (Right to withdrawal, Art. 7(3) GDPR),
- the right to lodge a complaint with a supervisory authority in accordance with Art. 77 GDPR, pursuant to which you shall without prejudice to any other administrative or judicial remedy, in particular in the Member State of your habitual residence, place of work or place of the alleged infringement, lodge a complaint, if you consider that the processing of personal data relating to you infringes the GDPR.

You are also welcome to contact the Controller or HeidelbergCement Group's Data Protection Officer by phone first, as many things can be resolved by doing so quickly.

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